

SCALEBY PARISH COUNCIL

Minutes of the Annual Meeting of Scaleby Parish Council held on Wednesday 17th May 2017 in Scaleby Village Hall

Present: Councillors L Thompson (Chair), G McGarr, M Grant, J Bell, R Marsden, T Moore and G Little (see item 144/17)

In Attendance: City Cllr J Bainbridge and County Cllr J Mallinson.

Apologies: City Cllr M Bowman.

141/17 Election of Chairman

Resolved unanimously that Cllr L Thompson be elected as Chairman for the Council Year 2017/18. Cllr Thompson signed the Declaration of Acceptance of Office.

142/17 Appointment of Vice Chairman

Resolved unanimously that Cllr G McGarr be appointed as Vice-Chairman for the Council Year 2017/18.

143/17 Minutes of Meeting Held Wednesday 18 January 2017

Resolved that the minutes of the last meeting of the Parish Council be agreed and signed as a true record by the Chairman.

Cllr McGarr noted that the litter pick had not been successful with only one volunteer. It was also noted that new flags had been purchased for the pole. Cllr Bell queried if an Irish flag had been displayed on St. Patrick's Day. Cllr McGarr believed such a flag had been flown without any reference to Cllrs McGarr or Bell.

144/17 Co-option of New Councillors

Resolved: that Mr T Moore and Mr G Little be co-opted to the Council with immediate effect. As both had received their agenda according to the correct timescales, both members took their place on the Council immediately. The Declaration of Acceptance of Office was received from Cllrs Moore and Little.

145/17 Requests for Dispensations

No requests for dispensations were received.

146/17 Declarations of Interest

Cllr Bell declared an interest in item 148/17.

147/17 Public Participation

City Cllr Bainbridge noted that the recent elections had led to a reasonably quiet time. He noted that both he and Cllr Bowman do have small-scale funds if any group wishes to apply for them. County Cllr Mallinson also noted he has funds available, although reduced from previous years.

148/17 Planning Matters

17/0116 Croft House, Scaleby, Carlisle, CA6 4JX - Replacement Of Existing Agricultural Shed

Noted: That permission has been granted.

149/17 Financial Matters

149.1 Insurance 2017/18

Resolved: To accept a quotation for a three-year long-term binding insurance policy with Came & Company brokers. An amendment to the policy will be required to reflect buildings and contents cover for the Village Hall.

149.2 SLCC Membership 2017/18

Resolved: To make a contribution of £9 towards the Clerk's membership of the Society of Local Council Clerks. The donation payable to Stanwix Rural Parish Council.

149.3 Internal Audit Report

Resolved: To agree the internal audit report which had been circulated alongside the agenda.

149.4 Audit Commission Annual Return Governance Statement for the Year Ended 31st March 2017

Resolved: That the Annual Governance Statement for the Audit Commission Annual Return for the year ended 31 March 2017 be signed by the Chairman.

149.5 Statement of Accounts to Year Ended 31st March 2017

Resolved: That the accounts for the year ended 31st March 2017 be approved and that the Chairman be authorised to sign the Annual Return.

149.6 Budget 2017/18

Resolved: To agree an updated and amended budget for 2017/18 as circulated alongside the agenda. An explanation for the variance in expenditure was provided.

149.7 Payments

Resolved: To authorise two councillors to sign to authorise payments as detailed in the schedule dated 17th May 2017.

The balance at bank at 30 April 2017 was £9,585.45

149.8 Receipts

Noted: The receipt of £5000 from Carlisle City Council (precept and CTRS grant) and £321.36 from HMRC (VAT refund).

149.9 Bank Signatories

Resolved: To appoint Cllrs Grant and Little as new bank signatories. The Clerk to complete the necessary documentation and circulate for signatures.

150/17 Highways Matters

Cllr McGarr noted continuing concerns regarding the Horsgills signpost near to the road end at Pump Cottage. County Cllr Mallinson noted he is dealing with this matter, previously reported in May 2016.

The Council agreed to email County Cllr Mallinson to confirm that maintenance works on that area of road are required as the situation with flooding has become worse in the last few years.

Cllr McGarr also noted that the Laversdale road would be closed for the first week in June in case any parishioners use the route.

Cllr Bell noted concerns regarding blocked grids in front of highways culverts. County Cllr Mallinson is to investigate whether there is any routine clearing of these grids. It was noted that grid at Fordsyke in particular requires regular cleaning.

151/17 Administrative Matters

151.1 Councillor Vacancies

It was noted that one vacancy for a new councillor remains and any willing candidates should be encouraged to apply.

151.2 Litter Picking

Cllr McGarr noted that only one volunteer had arrived for the planned litter pick therefore only the area around the recycling bins had been tidied. It was noted that many residents in the parish keep their particular patch tidy however a bi-annual litter pick will attempt to be arranged in the spring and autumn going forward. The Clerk will also investigate whether use of the Community Payback team would be appropriate.

152/17 Council Matters and Agenda Items for Future Meetings

Cllr Little noted that a notice had recently been placed on a route close to Dykeside to Burnhill from the British Horse Society informing residents that they planned to apply for a restricted byway on the route which would prohibit motor vehicle access. They had since retracted the statement but it was noted that it was a concern for all local residents.

Cllr McGarr noted a planned celebration "Britain Remembers" on 11 November 2018 and asked for suggestions for suitable locations for a beacon. It was agreed it may be more sensible to investigate a gas operated beacon that could be used at the Hall due to the time of year.

153/17 Schedule of Correspondence, notices and publications

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted.

154/17 Date of Next Meeting

Resolved that the next meeting of the Parish Council will be held on Wednesday 19th July 2017 at 7.30pm in the Village Hall.

There being no further business the Chairman closed the meeting at 20.23.